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## JENNIFER SWANSON

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### PROFESSIONAL ASSOCIATIONS

Member of the Bar, Florida 2009

### EDUCATION

#### *Juris Doctor*

Florida State University College of Law

May 2008

Tallahassee, FL

- Book Award, Florida Administrative Practice
- Chief Justice's Commendation for Service, presented by the Florida Supreme Court
- Real Estate Trust and Law Society, Social Chair

#### *B.S., Business Administration, cum laude*

University of Florida, Warrington College of Business

May 2004

Gainesville, FL

- Phi Kappa Phi National Honors Fraternity
- University Athletic Association, Gator Dazzlers, letter winner

### PROFESSIONAL EXPERIENCE

#### *Neilson & Associates, P.A.*

Associate Attorney

April '09 – Present

Orlando, FL

- Areas of practice: insurance coverage and defense; civil litigation
- Perform various aspects of litigation including, drafting of pleadings, taking depositions, propounding and responding to discovery; researching, drafting, and arguing motions; attending various hearings
- Review and analyze insurance file materials, including insurance policies, and perform legal research regarding various coverage matters in order to draft coverage opinion letters

#### *Pobjecky & Pobjecky, LLP*

Law Clerk

Sept. '08 – March '09

Winter Haven, FL

- Drafted demand letters, pleadings, dispositive motions, and discovery requests and responses for personal injury matters
- Researched and prepared legal memoranda on various issues including, Florida's Homestead Exemption as it pertains to bankruptcy law
- Prepared Ch. 7 and Ch. 13 bankruptcy schedules and drafted all related motions
- Negotiated settlements for bankruptcy and personal injury clients

#### *International Bar Association*

Commercial Law Intern

Jan. '08 – April '08

London, UK

- Helped create the Anti-Money Laundering Forum, including drafting updates regarding the transposition of the European Union Anti-Money Laundering 3<sup>rd</sup> Directive into national law by European Union countries
- Researched a variety of international commercial law issues, including banking, competition, and securities law; assisted in creating the Global Competition Forum

#### *Department of Business and Professional Regulation*

Law Clerk

Sept. '06 – Dec. '07

Tallahassee, FL

- Assisted in the prosecution of accountants, surveyors and mappers, geologists, and employee leasing companies in the State of Florida; analyzed various financial data in order to prosecute employee leasing companies and accountants
- Researched and analyzed applicable Florida Statutes and rules from the Florida Administrative Code and prepared legal memoranda on related issues

#### *SunTrust Bank*

Financial Service Representative

Nov. '04 – Aug. '05

Douglas, GA

- Analyzed financial accounts and fostered strong client relationships in order to determine and meet the financial needs of personal and business clients; maintained proficient knowledge of all banking products in order to cross-sell with other city departments; consistently ranked at the top of city sales